

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 19-093R – Refuse Compactors

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-093R – Refuse Compactors to IES Sales & Services LLC and Reaction Distributing Inc. for a period of three (3) years from January 1, 2019 through December 31, 2021 with a renewal option for two (2) additional one (1) year periods. This ITB replaces the existing ITB 18-121T – Refuse Compactors and will be used by the Environmental Health & Safety Department (EH&S) and individual school locations. This Bid allows schools and departments to purchase refuse compactors units for service at the larger facilities in order to reduce waste removal costs.

Goods/Services Description

Responsible: Environmental Health & Safety

Broward County Public Schools (BCPS) began the use of refuse compactors in 2000-2001, and to date, BCPS deploy twenty-five (25) refuse compactor units throughout the School District. Initially, the use of these refuse compaction units targeted the larger facilities to reduce waste removal costs. In addition, the opportunity for cost savings exists for refuse collection in cities and municipalities with specific franchise agreements where only one (1) vendor is contracted to remove refuse by reducing cost and service fees. The cost avoidance by using a compactor versus collecting loose yards of refuse is approximately \$13.62 per cubic yard. In addition, the use of refuse compactor also reduces open-air odors, protect against pests and insect infestation, guard against illegal dumping and scavenging, reduce safety and environmental related risks, and reduce truck traffic on school campuses due to the reduction in service frequency.

Procurement Method

Responsible: PWS

This solicitation was advertised from September 26, 2018 through October 15, 2018. There were two hundred and sixty-two (262) vendors notified. Ten (10) vendors downloaded the ITB. PWS received two (2) responses, and two (2) vendors are being recommended to award. The bid has a primary and an alternate vendor who met all specifications, terms, and conditions of the ITB. Including an alternate awardee allows for continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases.

Financial Impact

Responsible: PWS and Environmental Health & Safety Department

The total spending authority requested is \$386,000, as demonstrated in the breakdown below:

Historical Average Monthly Expenditures	\$ 10,702
<u>Number of months</u>	<u>36</u>
Estimated forecasted spend	\$ 385,279
<u>Total spend authority (rounded)</u>	<u>\$ 386,000</u>

Funding for this Bid will come from the EH&S capital budget. The amount requested was determined based on historical data, and EH&S's forecasted refuse compactor purchases for the year to satisfy the needs of the District through this Bid. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.